

CABELL-HUNTINGTON HEALTH DEPARTMENT
Board of Health Regular Meeting – June 22, 2022

Board Members Present:

Danny Porter
Eduardo Pino, MD, FAAP
Fred Kitchen
Donna Rumbaugh
Robert Sweeney

Board Members Absent:

Daniel Konrad

Staff Members Present:

Michael E. Kilkenny, Chief Executive Officer/Health Officer
Tim Hazelett, Chief Operating Officer
Dr. Abir Rahman, Director of Epidemiology
Kathleen Napier, Director of Nursing
Laura Powell, Administrative Services Office Assistant
Rodney Melton, Director of Environmental Services

Visitors:

Sarah Ingram, Herald Dispatch

Mr. Kitchen called the Board of Health meeting to order at 5:00 pm.

A motion to approve the June 22, 2022 Board of Health Agenda as written was made by Mrs. Rumbaugh, seconded by Mr. Porter and approved.

Approval of Board of Health Minutes

A motion to approve the May 25, 2022 Board of Health minutes as written was made by Dr. Pino, seconded by Mrs. Rumbaugh and approved.

FY2023 Annual Budget

Tim Hazelett presented the FY2023 Annual Budget. A motion to approve the budget was made by Mr. Porter, seconded by Mrs. Rumbaugh and approved.

Cabell-Huntington Health Departmental Reports:

Chief Operating Officer:

Tim Hazelett presented the Chief Operating Officer report. The finalized indirect cost rate is 21.94%. A motion to accept and approve the calculated indirect cost rate was made by Mr. Sweeney, seconded by Mr. Porter and approved.

Administrative Services:

Tim Hazelett presented the Administrative Services report, which includes Administration, Public Information, Prevention Programs and Threat Preparedness. Elizabeth Adkins was recognized for her 15 years of service. Three employees attended a Counter Terrorism Basic Radiological training through the Threat Preparedness program. The majority of our staff completed ICS training IS-100c

and IS-200c today. The current number of MRC members is 167, which is the highest amount of members at CHHD.

Epidemiology:

Dr. Rahman presented the Epidemiology report, which included case numbers for reportable diseases, graphs for diseases that had at least one case over any of the focused time periods, trainings, outreach, and meetings attended in May. Cabell County's COVID-19 Community Levels and Indicators for May began the month at low risk and increased to high by May 26th. There were 14 outbreaks in the month of May. The reportable diseases differences for the month of May 2022 compared to May 2021 were 4 diseases increased and 5 diseases decreased. When comparing calendar year 2022 to 2021, 6 diseases increased and 9 decreased.

Regional Epidemiology Report

The Regional Epidemiology report, which included regional epidemiological trainings and meetings held in the past month, field and partner education that was completed, and disease investigation and surveillance undertaken was submitted.

Nursing:

Kathleen Napier presented the Nursing report, which includes the clinical and Harm Reduction Program. Tdap vaccinations were provided during and after the May flooding in Huntington. A vaccine site, through our partnership with EMS, was set up in Enslow Park the Saturday after the flood and available in-house the following week. During the month of May, COVID-19 cases decreased. Tim Hazelett announced our ability to provide mobile services through our receipt of a state provided 6 x 12 enclosed trailer, tent, generator, and portable heating and air.

Environmental Health:

Rodney Melton presented the Environmental Services report. The number of inspections completed during the month of May are significantly higher due to the time of year with seasonal openings. The two sanitarians in training are continuing training and will undergo cross training. Three staff members completed Counterterrorism Operations Support training at the Center for Radiological/Nuclear Training in Nevada. The health department's role and enforcement on Vector/Solid Waste/Trash/High Grass complaints depends on the situation. If it is only a high grass issue, it is in the City's Code Enforcement jurisdiction, whereas if the situation is high grass with vectors, it is the jurisdiction of CHHD. We have been added to the City's 311 app. All public health response complaints are sent to CHHD and a staff member is assigned to respond. Our response includes assessing the situation, issuing a notice with timeframe to resolve the issue, and a citation should the issue was be resolved per the citation. A discussion was initiated by Mrs. Rumbaugh concerning poison hemlock, which is one of the most poisonous plants in the United States.

A motion to approve all departmental reports as submitted was made by Dr. Pino, seconded by Mr. Porter and approved.

Financial Report:

Tim Hazelett presented the May 2022 financial reports.

A motion to approve the May 2022 financial report was made by Mr. Sweeney, seconded by Mr. Porter and approved.

Health Officer:

Dr. Michael Kilkenny presented the Health Officer report. An executive session was requested to discuss personnel issues. A motion to adjourn to Executive Session for a discussion on personnel was made by Dr. Pino and seconded by Mr. Sweeney.

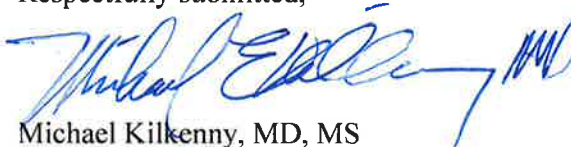
Executive Session

Executive Session was called to order at 5:28pm and adjourned at 5:41pm.
No action was taken during Executive Session.

The June 2022 Board of Health meeting adjourned at 5:42pm.

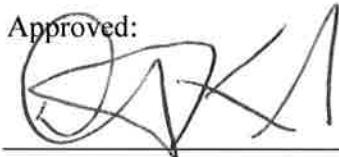
The next regular Board meeting is scheduled for July 27, 2022 at 5:00 p.m.

Respectfully submitted,



Michael Kilkenny, MD, MS
CEO & Health Officer, Cabell-Huntington Health Department

Approved:



Daniel Konrad, Chair
Cabell-Huntington Board of Health

