

CABELL-HUNTINGTON HEALTH DEPARTMENT
Board of Health Regular Meeting – September 20, 2023

Board Members Present:

Danny Porter
Eduardo Pino, MD, FAAP
Daniel Konrad
Robert Sweeney

Board Members Absent:

Fred Kitchen
Donna Rumbaugh

Staff Members Present:

Michael E. Kilkenny, Chief Executive Officer/Health Officer
Tim Hazelett, Chief Operating Officer
Elizabeth Adkins, Administrator
Rodney Melton, Director of Environmental Health Services
Laura Powell, Administration Office Assistant
Mikaela Earl, Director of Epidemiology
Jack Mease, Chief Financial Officer
Kathleen Napier, Director of Nursing

Mr. Konrad called the Board of Health meeting to order at 5:04 pm.

A motion to approve the September 2023 Board of Health Agenda was made by Dr. Pino, seconded by Mr. Sweeney and approved.

Approval of Board of Health Minutes:

A motion to approve the July 2023 Board of Health minutes was made by Dr. Pino, seconded by Mr. Porter and approved.

Cabell-Huntington Health Departmental Reports:

Chief Operating Officer:

Tim Hazelett presented the Chief Operating Officer Report. The agency remains with zero staff vacancies. A discussion occurred on the outstanding FEMA reimbursement. The administrative team continually monitors the FEMA process and submits required documentation. The Cabell County Commission passed the Unsafe Structure and Property Ordinance. The ordinance states the County Health Officer is a member of the Unsafe Building and Enforcement Agency. Dr. Kilkenny has appointed Tim Hazelett to serve in this role. The first meeting is scheduled for September 21st.

Administrator:

Elizabeth Adkins presented the Administrator report, which includes Administration, Public Information, Prevention Programs and Threat Preparedness. A consultant has been hired to update our Community Health Assessment. Six focus groups throughout the county are being scheduled along with a Community Forum on Thursday, October 12th at CHHD. In July and August, a total of 276 individuals completed the in-person Food Handler Course.

Epidemiology:

Mikaela Earl presented the Epidemiology and Regional Epidemiology reports, which included case numbers for reportable diseases, trainings and meetings, field and partner education, and disease investigation and surveillance during the months of July and August. No significant increases or decreases were noted in reportable diseases. A discussion did occur on the large increase in COVID-19 cases seen this past month.

Nursing:

Kathleen Napier presented the Nursing report, which includes the clinical and Harm Reduction Program. Influenza vaccination events are ongoing in the high-risk facilities. A Drive Thru Flu Clinic event took place at CHHD on Friday, September 15th, where 144 individuals were vaccinated. CERNER launched on September 20th. A discussion occurred on the availability of the updated COVID-19 vaccine.

Environmental Health:

Rodney Melton presented the Environmental Services report. An assessment of the Environmental Services Work Performance was presented and will be completed annually. This document includes the services provided with the time required to complete the functions and total hours worked. We are also seeking Accreditation for our Food Program and looking into grant funds to support. The accreditation process gives us the opportunity to see where we stand to meet the FDA guidelines. A new online database, Health Space 2.0, was launched to track inspection services and records. We are working to allow the community to search the database for inspections up to two years back.

CEO and Health Officer:

Dr. Michael Kilkenny presented the CEO and Health Officer report. The Information and Technology Department personnel were commended for Tech Support during the state hosted Syphilis, Hepatitis, HIV, infant mortality and morbidity workshop. West Virginia has seen a multi-year increase in syphilis cases, specifically seen in women of childbearing age. We are working with the State Health Department to increase communication and resources. Multiple community health partners and other county health departments attended and participated in the meeting, including both pediatric infectious disease specialists, Valley Health, and Mountain Health Network. Dr. Kilkenny and the WV State Health Officer, Dr. Christianson presented issues we are facing and made requests to the HIV Aids Advisory Counsel. A discussion occurred on Syphilis, specifically the importance of the diagnosed 8 cases of congenital syphilis. The disease was almost non-existent for 20 years. More discussion occurred on the availability and access to the updated COVID-19 vaccine. Dr. Kilkenny stated NACCHO will continue to lobby for the CDC to include local health departments so their input and feedback can be included as well as keep them informed and updated.

The Environmental Health Services Work Performance document has very important ramifications and is part of a larger strategy of our health department, which is to ensure accountability and show how services are funded. There are five mandated programs defined through required services by the Legislature and are paid for through state funding. Other services are to be paid for through other mechanisms, including levy and grant funding.

A discussion also occurred on the reorganization of the Bureau for Public Health and the impact it has on CHHD.

Financial Report:

Jack Mease presented the July and August 2023 Financial Reports.

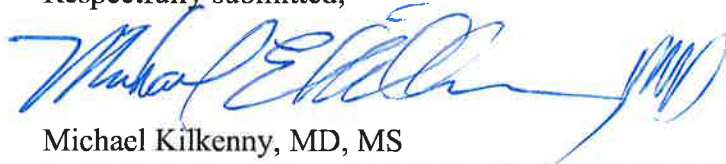
A motion to approve all departmental reports as presented and orally supplemented was made by Mr. Sweeney, seconded by Mr. Porter and approved.

A motion to approve the July and August Financial Reports, including the invoices and receipts, was made by Mr. Sweeney, seconded by Mr. Porter and approved.

The September 2023 Board of Health meeting adjourned at 6:10pm.

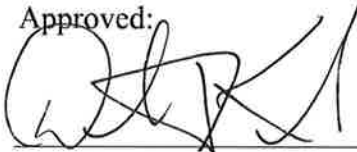
The next regular Board meeting is scheduled for October 25, 2023 at 5:00 p.m.

Respectfully submitted,



Michael Kilkeny, MD, MS
CEO & Health Officer, Cabell-Huntington Health Department

Approved:



Daniel Konrad, Chair
Cabell-Huntington Board of Health

