

CABELL-HUNTINGTON HEALTH DEPARTMENT
Board of Health Regular Meeting – February 23, 2022

Board Members Present:

Daniel Konrad
Donna Rumbaugh
Danny Porter
Robert Sweeney

Board Members Absent:

Fred Kitchen

Staff Members Present:

Michael E. Kilkenny, Chief Executive Officer/Health Officer
Tim Hazelett, Chief Operating Officer
Elizabeth Adkins, Administrative Services Manager
Rodney Melton, Director of Environmental Health Services
Dr. Abir Rahman, Director of Epidemiology
Kathleen Napier, Director of Nursing
Laura Powell, Administrative Services Office Assistant
Jack Mease, Chief Financial Officer
Austin Hoffman, Regional Epidemiologist
Hannah Petracca, Public Information Officer

Visitors Present:

Sarah Ingram, Herald Dispatch

Mr. Konrad called the Board of Health meeting to order at 5:00 pm.

A motion to approve the February 23, 2022, Board of Health Agenda with amendments was made by Mrs. Rumbaugh, seconded by Mr. Sweeney, and approved.

Approval of Board of Health Minutes

A motion to approve the January 26, 2022, Board of Health Meeting minutes as written was made by Mrs. Rumbaugh, seconded by Mr. Porter, and approved.

Cabell-Huntington Health Departmental Reports:

Chief Operating Officer:

Tim Hazelett presented the Chief Operating Officer report. Bryce Parker, who has been working in our Epidemiology department the past two years, has taken a position with the CDC. His resignation was effective February 11, 2022. CHHD overtime hours through February 4th are 1,429.25, with a cost amounting to \$72,432.43. The ultra-cold freezer has been received.

Environmental Health:

Rodney Melton presented the Environmental Services report from January 2022. The report contains the numbers of mandated and unmandated program and activities, program updates, and field/partner education completed.

A Food Handler Information and Certified Food Manager resource page has been distributed to businesses. QR codes on can be scanned to direct individuals to our website pages: (1) Food Handlers

and (2) Certified Food Manager Course. All food handler courses are offered virtually and in multi-languages. The Environmental Health Services department continues to provide PPE to community partners through the Logistics Section of our COVID-19 response.

Epidemiology:

Dr. Rahman presented the Epidemiology report, which included case numbers for reportable diseases, graphs for diseases that had less than five cases in any of the focused time periods, trainings, outreach, and meetings attended in January 2022.

Nursing:

Kathleen Napier presented the Nursing report, which includes the Clinical and Harm Reduction Program. Clinic services have resumed to normal operation.

COVID-19 Update:

The COVID-19 Case Investigation team investigated 6,994 cases in January. Staff were commended for their flexibility during the constant changes in case investigation expectations on information and process to close cases. The Ultra-Cold Freezer, minus 80 degrees, has given us the ability to keep COVID-19 vaccines until they expire.

Mr. Konrad inquired on the number of first dose COVID-19 vaccines being requested/provided. First dose COVID-19 vaccines are still given, though the number has significantly decreased.

Regional Epidemiology Report

Austin Hoffman presented the Regional Epidemiology report, which included regional epidemiological trainings and meetings held in the past month, field and partner education, and disease investigation and surveillance. In the month of January, guidance on communal activity was given to correction facility administrators and outbreak management training and weekly updates were provided to CHHD staff. In reportable disease surveillance, 6 cases were recorded for Campylobacteriosis in the Region.

Covid Update:

Almost 7,000 cases were reported in the Chexout database in January. That is an approximate 370% increase from December 2021. Though the number of cases were higher in January, there was not an increase in outbreaks opened. The average number of cases for any outbreak in Cabell County at the end of January 2022 was 13 cases total, with the average number of staff being 7 and the residents/patients being 12. There is a large variability among outbreaks.

Administrative Services:

Elizabeth Adkins presented the Administrative Services report, which includes Administration, Public Information, Prevention Programs, and Threat Preparedness. The two-year anniversary of the COVID-19 Call Center is March 18th. Since beginning, the call center has received 33,590 calls. The Call Center has been and will continue to be a great resource for our community. A digital mini testing campaign is being launched to encourage the community on the importance of COVID-19 testing. Through the Threat Preparedness Grant, members of our staff will be able to attend the NACHHO Threat Preparedness Summit virtually.

Financial Report:

Jack Mease presented the January 2022 financial reports.

In response to Mr. Sweeney's inquiry of credit facilities, CHHD may access credit facilities.

A motion to approve the January 2022 invoices and receipts was made by Mrs. Rumbaugh, seconded by Mr. Porter, and approved.

A motion to approve all departmental reports as written and discussed individually was made by Mr. Sweeney, seconded by Mr. Porter, and approved.

Health Officer:

Dr. Michael Kilkenny presented the Health Officer report. The number of COVID-19 cases reported in January was one-fourth of the total number of cases in the entire outbreak. Staff were commended for their work and services provided. Support services continue to be available for staff to utilize. Due to the tremendous stress COVID-19 has caused, additional training has become available nationally. Several staff members participated in a First Responders Mindfulness training last week.

Mr. Konrad expressed the Board's condolences to the family of Nancy Cartmill and appreciation for the many years of advocacy for the Cabell-Huntington Health Department.

The February 2022 Board of Health meeting adjourned at 5:26pm.

The next regular Board meeting is scheduled for March 23, 2022, at 5:00 p.m.

Respectfully submitted,



Michael Kilkenny, MD, MS
CEO & Health Officer, Cabell-Huntington Health Department

Approved:



Daniel Konrad, Chair
Cabell-Huntington Board of Health