

CABELL-HUNTINGTON HEALTH DEPARTMENT
Board of Health Regular Meeting – January 26, 2022

Board Members Present:

Daniel Konrad
Donna Rumbaugh
Danny Porter
Fred Kitchen

Board Members Absent:

Robert Sweeney

Staff Members Present:

Michael E. Kilkenny, Chief Executive Officer/Health Officer
Tim Hazelett, Chief Operating Officer
Elizabeth Adkins, Administrative Services Manager
Rodney Melton, Director of Environmental Health Services
Dr. Abir Rahman, Director of Epidemiology
Kathleen Napier, Director of Nursing
Laura Powell, Administrative Services Office Assistant
Jack Mease, Chief Financial Officer

Staff Members Present by Video Conference:

Bryce Parker, Epidemiology
Hannah Petracca, Public Information Officer
Allen Woodrum, Information Technology Director

Visitors Present:

Kevin Yingling, MD

Visitors by Video and Phone Conference:

Sarah Ingram, Herald Dispatch

Mr. Konrad called the Board of Health meeting to order at 5:00 pm.

A motion to approve the January 26, 2022, Board of Health Agenda with amendments was made by Mrs. Rumbaugh, seconded by Mr. Porter, and approved.

Election of Officers

Mr. Konrad was nominated as Board of Health Chair and Mr. Kitchen was nominated as Board of Health Vice Chair. Both nominations were voted on and approved.

Approval of Board of Health Minutes

June 23, 2021, Correction – A motion to approve the correction of observance of the Juneteenth holiday under the Administrative Services section of the June 23, 2021, Board of Health Meeting Minutes was made by Mr. Kitchen, seconded by Mrs. Rumbaugh, and approved. The correction and approval to the minutes will change the date from July 17, 2022, to June 17, 2022.

A motion to approve the November 29, 2021, Special Board of Health Meeting and December 8, 2021, Regular Board of Health Meeting minutes as written was made by Mr. Kitchen, seconded by Mr. Porter, and approved.

Cabell-Huntington Health Departmental Reports:

Chief Operating Officer:

Tim Hazelett presented the Chief Operating Officer report.

Cabell-Huntington Health Department has assumed the operations of the 703 7th Avenue COVID-19 Testing site.

Two Geospatial Information System (GIS) projects are in process to begin in two separate departments.

1. Environmental Services – operationalize inspection system
2. Administrative Services – update the Community Health Assessment (CHA) and make it user friendly with the ability for community interaction

Year three Accreditation Report was submitted and accepted by PHAB. Required documentation is due by February 23, 2022.

An Overtime Report will be added into the Chief Operating Officer's report. CHHD staff worked 1,245.75 hours of overtime between July 1, 2021, to January 14, 2022.

Environmental Health:

Rodney Melton presented the Environmental Services report to include work from November and December 2021. The report contains the numbers of mandated and unmandated program and activities, program updates, and field/partner education completed.

Epidemiology:

Dr. Rahman presented the Epidemiology report, which included case numbers for reportable diseases, graphs for diseases that had less than five cases in any of the focused time periods, trainings, outreach, and meetings attended in December 2021. The Epidemiology department focused on handling COVID-19 related situations for December. Following the holidays at the end of November, we started seeing an increase in COVID-19 cases. At the end of December, we started seeing a sharp rise in cases, similar to what we have seen around the country. The epidemiology staff continued to do a great job handling COVID-19 case investigations and outbreak management. We also continued to closely monitor other reportable diseases in the county. For December, the other reportable diseases were well within the expected ranges. We continue to encourage people of the community to get vaccinated/boosted against COVID-19, as that remains one of the best tools we have to fight against this virus.

Regional Epidemiology Report

Bryce Parker presented the Regional Epidemiology report, which included regional epidemiological trainings and meetings held in the past month, field and partner education, and disease investigation and surveillance.

Nursing:

Kathleen Napier presented the Nursing report, which includes the Clinical and Harm Reduction Program. Due to the increase in COVID-19 cases, clinical staff have been reassigned from clinical services to case investigation. Though most clinical services are temporarily suspended, some services are provided on a one-on-one basis. The Harm Reduction Program continues to operate Monday through Friday from 9am to 3pm. Clients are receiving testing and referrals. Due to the increase in COVID-19, clients are restricted to once-a-week visits.

Administrative Services:

Elizabeth Adkins presented the Administrative Services report, which includes Administration, Public Information, Prevention Programs, and Threat Preparedness. The COVID-19 Call Center has received a cumulative total of 32,734 calls. The Food Handler Course continues to be offered virtually twice per month. The highest number of participants in November/December was 244. To date, 704 individuals have completed the Food Handler Course. New Medical Reserve Corps. (MRC) Handbooks were printed and will be distributed to volunteers.

Presentation

Dr. Kilkenny presented Dr. Yingling with a Years of Service plaque and commemorative coin in appreciation for his Board of Health tenure and COVID-19 response work.

Financial Report:

Jack Mease presented the November and December 2021 financial reports.

A motion to delete the Non-Sufficient Funds checks from the county records was made by Mr. Kitchen, seconded by Mr. Porter, and approved.

A motion to approve the November and December 2021 invoices and receipts was made by Mrs. Rumbaugh, seconded by Mr. Porter, and approved.

A motion to approve all departmental reports as written and presented was unanimously approved.

Health Officer:

Dr. Michael Kilkenny presented the Health Officer report.

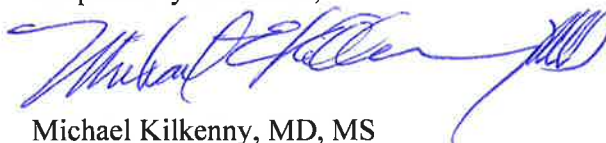
The Harm Reduction Program received state licensure.

COVID-19 vaccination efforts have resulted in 53% of the Cabell County population being fully vaccinated. The percentage continues to increase by about 1% each month with ongoing efforts, which is equal to approximately 900 individuals. Data has shown that fully vaccinated individuals are 5 times less likely to get severe symptoms or go to an acute care facility when infected with the Omicron virus. Weekly meetings with Healthcare Leadership continue and resources are shifted as needed. We continue to assist the Cabell County Board of Education in their safety measures, specifically in masking guidance.

The January 2022 Board of Health meeting adjourned at 5:40pm.

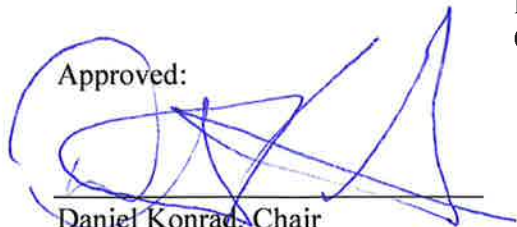
The next regular Board meeting is scheduled for February 23, 2022, at 5:00 p.m.

Respectfully submitted,



Michael Kilkenny, MD, MS
CEO & Health Officer, Cabell-Huntington Health Department

Approved:



Daniel Konrad, Chair
Cabell-Huntington Board of Health