

CABELL-HUNTINGTON HEALTH DEPARTMENT
Board of Health Emergency Meeting
October 19th, 2020

Board Members Present via teleconference

Kevin Yingling, MD, RPh, Chair
Robert Sweeney
Danny Porter
Fred Kitchen
Donna Rumbaugh
Daniel Konrad

Staff Members Present:

Michael E. Kilkenny, Medical Director
Tim Hazelett, Administrator

Dr. Yingling called the Board of Health meeting in order at 5:02 p.m.

In accordance with the Cabell-Huntington Health Department Board of Health By-Laws, this emergency meeting was called in accordance with Article 3, Section 3D.

ARTICLE III - MEETINGS.

Section III. Meeting Types and Frequency.

D. Written Consents or Meetings by Telephone: Any action required or permitted to be taken at any meeting of the Board may be taken without a meeting if all members of the Board consent thereto and the writing or writings are filed with the minutes of proceedings of the Board. Members of the Board may participate in a meeting by means of conference telephone or similar communications equipment by means of which all persons participating in the meeting can hear each other, and participation in a meeting pursuant to this method shall constitute presence in person at such meeting.

All Board of Health Members consented to the Emergency Meeting and all members were present.

Dr. Yingling asked Dr. Kilkenny to brief the Board of Health Members on the purpose of the meeting. Dr. Kilkenny shared the letter from the West Virginia Board of Personnel indicating the motion, while in good intent, was a violation of WV Administrative Rule 5.4(d). This motion was made on September 23rd, 2020 by Dan Konrad, seconded by Danny Porter and passed.

Section 5. Compensation Plan and Salary Administration

5.4. Implementation of Plan

(d) Additional Pay - Except for authorized overtime, Board approved pay differentials, or other statutorily required and/or authorized payments, appointing authorities shall make no pay additional to the regular salary to any employee. The rates as provided do not include reimbursements for actual and necessary expenses incurred incident to employment such as travel expense. Additional duties imposed or volunteered are not an exception to this rule.

As this was noted as a violation of West Virginia Administrative Rule, the Cabell-Huntington Health Department and the Cabell-Huntington Health Department Board of Health called the meeting to address and take appropriate action on the aforementioned motion.

The Board of Health strongly supports the work by all employees of the Cabell-Huntington Health Department. The intent is to reward the work of all employees in this pandemic with the increase in pay in accordance with all rule, policies and procedures applicable.

A motion to rescind the original motion of the payout of the unused leave was made by Dan Konrad, seconded by Bo Sweeney. The motion carried unanimously.

These minutes will be added to the September 23rd, 2020 Board of Health Minutes as an addendum dated October 19th, 2020. The motion will be removed from the September 23rd, 2020 minutes.

With no further action from the Board, a motion to adjourn was made and seconded. The meeting adjourned at 5:34 p.m.

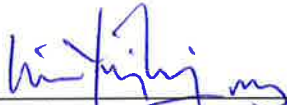
The next regular Board meeting is scheduled for October 28, 2020 at 5:00 p.m.

Respectfully submitted,



Michael Kilkeny, MD, MS
Physician Director, Cabell-Huntington Health Department

Approved:



Kevin Yingling M.D., RPh, Chair
Cabell-Huntington Board of Health