

CABELL-HUNTINGTON HEALTH DEPARTMENT
Board of Health Regular Meeting – November 18, 2020

Board Members Present:

Kevin Yingling, MD

Board Members Present by Video Conference:

Robert Sweeney

Danny Porter

Donna Rumbaugh

Daniel Konrad

Board Members Absent:

Fred Kitchen

Staff Members Present:

Michael E. Kilkenny, Medical Director

Tim Hazelett, Administrator

Staff Members Present by Video Conference:

Kathleen Napier, Nursing Director

Jack Mease, Accountant

Rodney Melton, Chief Sanitarian

Laura Johnson, Secretary

Hannah Petracca, Health and Wellness

Karen Shannon, RN

Jaclyn Johnson, Threat Preparedness Coordinator

Allen Woodrum, IT Director

Visitors by Video and Phone Conference:

Taylor Stuck, Herald-Dispatch

Dr. Yingling called the Board of Health meeting in order at 5:00pm.

A motion to approve the October 2020 Board of Health Meeting Agenda was made by Mrs. Rumbaugh, seconded by Mr. Konrad and approved.

Approval of Minutes:

A motion to approve the October 2020 Board of Health minutes was made by Mr. Konrad, seconded by Mrs. Rumbaugh and approved.

Environmental Health:

Rodney Melton presented the Environmental Health report.

Threat Preparedness:

Jaclyn Johnson presented the Threat Preparedness report.

Report Highlights:

- Staff operating well in ICS with partners

- COVID-19 Vaccine Planning Team is composed of state, local officials and a wide variety of community partners
- MRC volunteers provided over 120 hours of work in September

Dr. Yingling requested the HIV After Action Report (AAR) to be shared with Board of Health.

Nursing:

Kathleen Napier presented the Nursing report.

Report Highlights:

- Managing 45 outbreaks
- 704 cases investigated in October
 - 833 cases already in November
- Testing tent in place on-site
- Approximately 4,000 flu shots administered to date

Dr. Yingling requested COVID-19 testing to be built out into Nursing Report.

Harm Reduction Program:

Kathleen Napier presented the Harm Reduction Program report.

Health & Wellness:

Hannah Petracca presented the Health and Wellness report.

Financial Report:

Jack Mease presented the October 2020 financial reports.

A motion to approve the October 2020 financial report, including invoices and receipts, was made by Mr. Sweeney, seconded by Mr. Konrad and approved.

Administration:

Tim Hazelett presented the Administration Report.

Report Highlights:

- There are currently 9 vacant position. It has been challenging filling these positions during the pandemic. Community partners are reporting they are have exhausted their personnel resources as well. CHHD staff are working extremely hard. Many working seven days a week.
- Fourth and fifth floor of the CHHD building has been vacated
- DHHR announced approved permitted medical cannabis processors
 - Trulieve will be housed in Huntington, WV

Physician Director:

Dr. Kilkenny presented the Physician Director report.

Case investigators and contact tracers have reached out to more than 2,000 cases and quarantined more than 10,000 through phone calls. The staff of Cabell-Huntington Health Department has responded remarkably well. We are preparing to vaccinate the community as well as continue to push COVID-19 messaging.

In April 2020, we partnered with the Cabell County Homeless Coalition to implement a Non-Congregate housing project. FEMA approved the application for support, provided a case manager and fully supports the effort. Twenty to thirty utilize this service monthly. To continue funding, a FEMA extension and the previous month's expenses are submitted monthly. The first reimbursement was received. This program has impacted the entire health care system tremendously.

Mr. Sweeney made a motion to approve the department reports presented and the reports that were not submitted but will be submitted before next board meeting. Mrs. Rumbaugh seconded, and the motion was approved.

Executive Session

Executive session was called to order at 5:48pm.

Board of Health reconvened regular session at 6:37pm.

No action was taken during Executive Session.

Tim Hazelett and Dr. Kilkeny presented an Executive Team presentation on CHHD's vacant positions. There is a significant personnel loss nationally. It has been difficult to fill the open positions during the pandemic. The restrictions in the human resources contracted through the WV Department of Personnel have shown additional challenges in recruiting personnel. In our opinion, the policies in place do not allow us to operate fully. Legal advice was sought, and it has been advised to sever the civil service agreement with the Department of Personnel and to make all human resources an internal operation. The severance would cause no loss to personnel retirement or health insurance.

Mr. Sweeney made a motion to adopt the resolution to terminate the WV Division of Personnel Service Level Agreement and this severance to be executed by Dr. Yingling and Dr. Kilkeny. Mrs. Rumbaugh seconded the motion, and it was approved.

The November 2020 Board of Health meeting adjourned at 6:46pm.

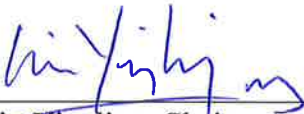
The next regular Board meeting is scheduled for January 27, 2021 at 5:00 p.m.

Respectfully submitted,



Michael Kilkeny, MD, MS
Physician Director, Cabell-Huntington Health Department

Approved:



Kevin Yingling, Chair
Cabell-Huntington Board of Health

