

**CABELL-HUNTINGTON HEALTH DEPARTMENT**  
*Board of Health Regular Meeting – June 24, 2020*

**Board Members Present:**

Kevin Yingling, MD  
Robert Sweeney  
Fred Kitchen  
Donna Rumbaugh  
Daniel Konrad

**Board Members Absent:**

Danny Porter

**Staff Members Present:**

Michael E. Kilkenny, Medical Director  
Tim Hazelett, Administrator  
Laura Johnson, Secretary  
Allen Woodrum, Information Technology Director  
Jack Mease, Accountant  
Elizabeth Adkins, Health and Wellness Director  
Rodney Melton, Chief Sanitarian  
Hannah Petracca, Health & Wellness Staff  
Tonya Chaney, Regional Epidemiologist

Kathleen Napier, Nursing Director  
Jack Mease, Accountant  
Jaclyn Johnson, Threat Preparedness Coordinator

**Visitors:**

Taylor Stuck, Herald-Dispatch

Dr. Yingling called the Board of Health meeting in order at 5:00pm.

A motion to approve the June 2020 Board of Health meeting agenda with an executive session at 5:45pm was made by Mr. Sweeney, seconded by Mr. Kitchen and approved.

**Approval of Minutes:**

A motion to approve the May 2020 Board of Health meeting minutes as written was made by Mr. Konrad, seconded by Mr. Sweeney and approved.

**Environmental Health:**

Rodney Melton presented the Environmental Health report. Currently there are two open positions in Environmental Health. Personnel and resources are prioritized and being moved around to effectively meet the community needs.

### **Threat Preparedness:**

Tim Hazelett presented the Threat Preparedness report.

### **Regional Epidemiology**

Tonya Chaney presented the Regional Epidemiology report, which includes regional epidemiological trainings and meetings held in the past month, field and partner education that was completed, disease investigation and surveillance undertaken.

### **Nursing:**

Kathleen Napier presented the Nursing report.

STD and Family Planning services have increased as we have started scheduling appointments.

Harm Reduction Program continues to receive a steady number of clients.

Clinic personnel are working closely with Epidemiology in the COVID-19 pandemic to conduct Contact Tracing and Case Investigation.

Dr. Yingling recognized the continued partnership with MU Health to provide services. Tim Hazelett stated the funding provide to Marshall Health does not reflect the work Dr. Willenburg provides to this agency and to the community in this enduring and fluid situation. A Memorandum of Understanding (MOU) has recently been signed with Marshall University Health to provide assistance beyond physician based services.

### **Harm Reduction Program:**

Kathleen Napier presented the Harm Reduction Program report.

Dr. Yingling stated he is impressed to see continuation of new client visits, which reflects trust between the community and agency. Dr. Yingling requested community Naloxone education and training data to be included in the Harm Reduction Program report.

Dr. Kilkenny stated the COVID-19 Pandemic contact restrictions has resulted in an increase of overdose and fatal overdoses. This population thrives from contact and interactions with others. We are seeking and finding new ways to keep our message, Naloxone and assist in treatment engagement.

Hepatitis A has been identified in homeless population. We are coordinating vaccine event(s) with the Homeless Coalition and Huntington City Mission.

### **Information and Technology:**

Allen Woodrum presented the Information and Technology report.

### **Health & Wellness:**

Elizabeth Adkins presented the Health and Wellness report.

Hannah Petracca was introduced as a Health and Wellness team member.

Report Highlights:

- Levy passed with 79%, which is highest in the CHHD's history
- Call Center is operational and continues to answer community questions and provide education
- National/International media impressions for May 2020 were 17 million
- Website has received an increase in traffic for COVID-19 resources and updates

### **Administration:**

Tim Hazelett presented the Administration Report.

A phone system bid was released. The phone system upgrade will result in a significant increase in flexibility and efficiency, as well as allow the ability to run the COVID-19 call center in-house.

WVBPH has accepted our Annual Plan.

PHAB documentation was submitted for review.

In collaboration with WVBPH we have applied for the CDC Epidemiology and Lab Capacity (ELC) Grant.

Board of Health commented and agreed on the importance and usefulness of the CHHD COVID-19 Situation Reports sent out to BOH and community partners and requested to continue to receive.

**Financial Report:**

Jack Mease presented the May 2020 financial reports.

A motion to approve the May 2020 invoices and receipts was made by Mr. Kitchen, seconded by Mrs. Rumbaugh and approved.

**Physician Director's Report:**

Dr. Kilkenny presented the Physician Director's Report.

CHHD staff were commended for being a fantastic group and working 24/7 on the COVID-19 response. Personnel are encouraged in best selfcare and management of efforts. Citizens of Cabell County were recognized for their amazing and coordinated efforts in response to challenges.

Highlights:

- Dr. Kilkenny was a speaker at a Statewide HIV conference today.
- Health Alert was sent out regarding ticks
- Dr. Willenburg is regarded as a community champion who supports the health department through exemplary works and tireless effort to alleviate problems in our community.
- COVID-19 testing events schedule at the AD Lewis Center on Friday, June 26<sup>th</sup> and Saturday, June 27<sup>th</sup>.

Executive Session was called to order at 5:44pm to discuss legal matters.

Executive Session adjourned and reconvened regular Board of Health session at 6:51pm.

No actions were taken during Executive Session.

Kent Bryson recommended the Cabell-Huntington Board of Health invest quarantine authority upon CHHD officials.

Mr. Sweeney made a motion to approve CHHD officials the authority to quarantine with the BOH Chair notification upon issuance of quarantine. Mrs. Rumbaugh seconded the motion and it was approved.

Meeting adjourned at 6:54 p.m.

The next regular Board meeting is scheduled for July 22 at 5:00 p.m.

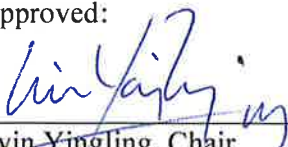
Respectfully submitted,



Michael Kilkenny, MD, MS

Physician Director, Cabell-Huntington Health Department

Approved:



Kevin Yingling, Chair

Cabell-Huntington Board of Health