

CABELL-HUNTINGTON HEALTH DEPARTMENT
Board of Health Regular Meeting –June 27, 2018

Board Members Present:

J. Larry Crawford
Kevin Yingling, MD
Robert Sweeney
Daniel Konrad
Danny Porter

Board Members Absent:

Donna Rumbaugh

Staff Members Present:

Michael Kilkenny, MD, MS, Physician Director
Tim Hazelett, Administrator
Jack Mease, Accountant
Kathleen Napier, Director of Nursing
Kim Lockwood, Epidemiologist
Teresa Mills, Prevention Coordinator
Karen Hall-Dundas, Director of Environmental Health General Sanitation
Rodney Melton, Director of Environmental Health Food Sanitation
Tonya Chaney, Regional Epidemiologist
Laura Johnson, Secretary
Michelle Perdue, Harm Reduction Coordinator
Jaclyn Johnson, Threat Preparedness Coordinator

Visitors:

Approval of Minutes:

A motion to approve the May 23, 2018 Board of Health meeting minutes as written was made by Dr. Yingling, seconded by Mr. Sweeney and approved.

Accreditation Action Plan

PHAB accepted our Accreditation Action Plan. We have one year to submit documentation and have set a goal to complete within ninety days. Once PHAB has received our documentation, we will either be accredited or not accredited.

Mission Statement

Six employees voluntarily participated in revising the agency mission statement, under the direction of Dr. Kilkenny and Tim Hazelett. Team members: Casey Napier, Myra Cheek, Heather Wood, Sharon Scott, Allen Woodrum, and Jenny Erwin. The team successfully met their goal to write a clear, concise, and useful statement based on Chapter 16 Article 2 by January 2018.

Current Mission Statement:

“Proactively advances public health through strong community partnerships and continuously acts to ensure a health, protected environment exists, and to promote individual total well-being that results in health communities.”

2018 Mission Statement

“Working together to improve, promote, and protect the health and well-being of our community.”

Mr. Sweeney made a motion to adopt the revised mission statement. Mr. Konrad seconded and the motion was approved.

Environmental Health:

Karen presented the Environmental Health report. Two interns, Lily Haley and Brody Hightower, run the mosquito program, with assistance from Forrest Wamsley and Bryan Maynard. While trapping mosquitos, the team complete a drag to collect and identify ticks. Beverly Spurlock is our tick expert identifier. Dr. Yingling inquired on how prepared we are to address upcoming mosquito and tick borne disease and what other states and departments are doing. Due to our temperate zone, we have a smaller risk of a widespread mosquito or tick borne disease. The Cabell-Huntington Health Department has a more active mosquito program than most other counties. Trapping mosquitos allows us to identify species and test for West Nile, Zika, St. Louis, Encephalitis, and Lacrosse disease. Fourteen counties in West Virginia participate in trapping and identifying mosquitos. Dr. Yingling suggested to communicate with bordering states to identify ways to prepare and combat possible outbreaks in mosquito or tick borne diseases.

Mr. Crawford inquired on the status of campgrounds for the pipeline. Keith Lee has been monitoring the campgrounds. Private property owners have been setting up campgrounds with public sewer and water to profit from the increase need for temporary housing. Spacing requirements include ten feet between water and sewer lines and ten feet between camp sites. Though only one pipeline is currently being worked on, there is the option of adding two more.

Threat Preparedness:

Jaclyn Johnson presented the Threat Preparedness report. Threat Preparedness grant money has been utilized to assist in the mosquito program through providing funding for the intern, education, and mosquito bands.

Nursing:

Kathleen Napier presented the Nursing report. Hepatitis A outreach continues. Harm Reduction numbers have decreased due to many patients moving towards recovery and our program closing its borders. Michelle Perdue, the new Harm Reduction Coordinator, was introduced to the Board. Dr. Yingling inquired our method to direct patients who do not qualify for our Harm Reduction service. Patients who live in an area with a harm reduction or syringe exchange program are referred to that site. Those who don't have access are asked to discuss the need to open a program in their area with their local leaders. The Hepatitis A outbreak did not coincide with the Harm Reduction Program change.

Dr. Yingling inquired on who pays for Hepatitis A vaccines for the public who ate at identified restaurants. There are different scenarios, depending on the status. If an employee has been positively identified as a case, all employees of restaurant/facility are vaccinated with state supplied vaccine (free of charge), do to their contact status. Food service workers are not in the high-risk category and are not eligible for free vaccination. Individuals with insurance are recommended to go to their primary care provider or local pharmacy to receive vaccination. Proactive agencies have been paying for vaccines for employees without insurance.

Dr. Yingling inquired on the Medical Director and Board's authority to mandate vaccination and what is the trigger to implement a mandate. As the Medical Director, Dr. Kilkenny does have the authority to issue a mandate. The CDC does not categorize food service workers as a high-risk group. Therefore, government issued vaccine can't be utilized. We have not reached the threshold to mandate

vaccination. The outbreak is spreading, not all counties in West Virginia have cases. Our strategy in Cabell County is to push immunization to private providers. Meetings are conducted twice a week to strategically discuss the outbreak using the incident command system. Staff are doing a fantastic job in handling the workload. Staff are completing epidemiology case studies, case and contact identification, and contacting each identified individual. Immunization data entry is also current.

Epidemiology:

Kim Lockwood presented the Epidemiology report. Incorrect contact information has made following cases difficult. To address the surge capacity, environmental sanitarians have been trained in WVEDDS and clinic personnel follow up on cases.

Regional Epidemiology:

Tonya Chaney presented the Regional Epidemiology report, which included regional epidemiological trainings and meetings held in the past month, field and partner education that was completed, and disease investigation and surveillance undertaken. This included timeliness reports which are generated on a monthly basis and presented to establish timelines of communicable/infectious disease reports completed and submitted to the State and CDC.

Health & Wellness:

Teresa Mills presented the Health and Wellness report. In 16 weeks, 9.8% of weight loss has been recorded through the chronic disease classes.

Information and Technology:

Allen Woodrum submitted the Information and Technology report.

A motion to approve the departmental reports as submitted and presented to the Board was made by Mr. Sweeney, seconded by Mr. Konrad and approved.

Financial Report:

Jack Mease presented the May 2018 financial report. Mr. Konrad made a motion to approve the May 2018 invoices and receipts. Mr. Sweeney seconded and the motion was approved.

Administration:

Tim Hazelett presented the Administration Report. Tim announced Dr. Kilkeny has been elected to the Board of Directors for NACCHO. The position elevates the organization and will give more insight to national trends that will benefit the agency. The position will take one hour of Dr. Kilkeny's time a week and five days a year for attending meetings. Dr. Kilkeny requested approval from the board to accept the position. Dr. Yingling made a motion to approve Dr. Kilkeny's election to the Board of Directors for NACCHO and any expenses in relation to the position. Mr. Konrad seconded and the Board approved of Dr. Kilkeny's election to the NACCHO Board of Directors.

Physician Director's Report:

Dr. Kilkeny presented the Physician Director's Report.

The Board adjourned to executive session at 5:55pm.

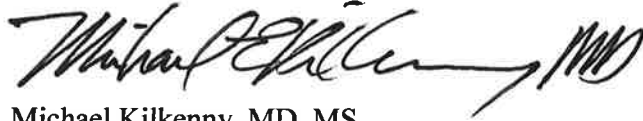
The Board called regular session back in order at 6:45pm.

Not action was taken in executive session.

Dr. Yingling made a motion to adjourn at 6:45pm.

The next regular Board meeting is scheduled for July 25, 2018 at 5:00 p.m.

Respectfully submitted,



Michael Kilkeny, MD, MS
Physician Director, Cabell-Huntington Health Department

Approved:



J. Larry Crawford, Chairman
Cabell-Huntington Board of Health

CABELL-HUNTINGTON HEALTH DEPARTMENT
Board of Health Executive Meeting –June 27, 2018

Board Members Present:

J. Larry Crawford
Kevin Yingling, MD
Robert Sweeney
Daniel Konrad
Danny Porter

Board Members Absent:

Donna Rumbaugh

The Executive Session was called to order at 5:55pm.

Executive Session ended at 6:45pm and the Board reconvened into regular session at that time.

Respectfully submitted,



Michael Kilkeny, MD, MS
Physician Director, Cabell-Huntington Health Department

Approved:



J. Larry Crawford, Chairman
Cabell-Huntington Board of Health

