

CABELL-HUNTINGTON HEALTH DEPARTMENT
Board of Health Regular Meeting –January 25, 2018

Board Members Present:

J. Larry Crawford
Kevin Yingling, MD
Donna Rumbaugh
Robert Sweeney
Daniel Konrad

Board Members Absent:

Danny Porter

Staff Members Present:

Michael Kilkenny, MD, MS, Physician Director
Tim Hazelett, Administrator
Jack Mease, Accountant
Casey Napier, Accreditation Coordinator/Grant Writer
Kathleen Napier, Director of Nursing
Kim Lockwood, Epidemiologist
Teresa Mills, Prevention Coordinator
Allen Woodrum, Information Technology Manager
Laura Johnson, Secretary
Karen Hall-Dundas, Director of Environmental Health General Sanitation
Rodney Melton, Director of Environmental Health Food Sanitation
Tonya Chaney, Regional Epidemiologist
Heather Wood, Nurse Practitioner

Visitors:

Jasmin Richmond, Intern
Mitch Sutton, WSAZ

According to the By-Laws of the Board of Health, business is conducted by Roberts Rule of Order. In the absence of a chairman and vice chairman, the Secretary will call the meeting to order.

Dr. Kilkenny called the meeting to order at 5:00 pm.

The Board of Health must elect a chairman pro tem to conduct business for this meeting. Mrs. Rumbaugh made a motion to elect Dr. Kevin Yingling as chairman pro tem of this meeting. Mr. Konrad seconded the motion and Dr. Yingling agreed to be chairman pro tem presiding over the Cabell-Huntington Board of Health Meeting for January 25th, 2018.

Approval of Minutes:

Mrs. Rumbaugh made a motion to approve the November 2017 Board of Health Meeting minutes. Mr. Sweeney seconded and the November 2017 Board of Health minutes were approved as written.

Organizational Chart

Internal changes made to the Organizational Chart is the addition of a full-time Threat Preparedness Coordinator at a 1.00 FTE. This position changes from a half time sanitarian and half time threat preparedness coordinator to a full-time position. Dr. Yingling inquired on the change affecting the budget. Tim stated the change does not affect the budget.

A motion to approve the Organizational Chart as presented by the Administration was made by Mr. Konrad, seconded by Mr. Sweeney and approved.

Environmental Health/MRC:

Karen presented the Environmental Health/MRC Report. The Downtown Crawl, an event where restaurants partnered with retail stores and offered samples of their menu in the retail store was completed. Mike Stacy retired December 1st, 2017 and has agreed to work on contract to help train staff on city ordinances and code. Keith Lee passed the National Exam for Registered Sanitarians. The health department's partnership with the Region II Hospital Association is growing stronger.

Dr. Yingling inquired on the higher number of pools sent for mosquito testing in FY2018 versus FY2017. Karen explained the increase in pool testing. Due to the dry season in FY2017, there were very few mosquitos available to trap. The months in FY2018 have been very wet, causing an increase in mosquitos. The expansion of our mosquito program into Wayne County also contributed to the increase.

Mr. Sweeney inquired on the 80 vector/solid waste/trash/high grass complaints recorded for November 2017. Karen stated due to the weather conditions, people have not been able to go out and clean up areas as they would during better weather. Karen expects high numbers until spring. Tim stated that our presence in the community has contributed in bringing teh issues forward to us. We have requested complaints to be directed to us through attendance at the Neighborhood Association meetings.

Dr. Yingling inquired on the Food Retail Establishment Inspection numbers, 659 as compared to 292 last year and a goal of 1615. Karen stated the FY2017 data is incorrect and will be corrected in next month's report. Each establishment is given a required number of inspections, either 1, 2, 3, or 4 per year, based on the risk of potentially hazardous food and population. The inspection goal is the total number of risk based inspections required. The inspections are behind due to the decrease in staff.

Dr. Yingling inquired on the number of calls for syringe pick up significantly increasing or decreasing. Karen said the numbers are reported strictly by the calls received. Today, five calls were received by noon. There are times when no calls are received in a week. Mr. Konrad asked if the calls are generally from the same areas or if they change. Karen stated several calls are from the same place. Most calls are around alley ways and abandoned housing. We will not go on private property without the owner's consent and presence at the time of pick up.

Threat Preparedness:

No Threat Preparedness report was submitted.

Epidemiology:

Kim presented the Epidemiology Report. Disease investigation runs calendar year, January 1 through December 31. Dr. Yingling requested a yearly comparison to be add to the epidemiology report.

Nursing:

Kathleen presented the Nursing report. Flu outreach clinics have concluded. Flu shots are still offered during clinic hours. The clinic is looking forward to getting two new vaccines. Shingrix, is a new approved two dose herpes zoster vaccine. This vaccine can be given to adults age 50 and older and has

a higher efficacy rate than the current Zostavax vaccine. Dr. Yingling inquired on the price. The price is currently unavailable to us. The second vaccine is Heplisav B. This new hepatitis b vaccine will cut the dose from three to two. Patients will complete vaccination in one month, versus the current four-month schedule. Heplisav B has a 95% efficacy rate versus the current 89%. We expect the completion rate in the high-risk population to increase with the new vaccine schedule.

Grant funding for two harm reduction mobile units has been approved. One mobile unit will be utilized only in Cabell County and the one to be shared between Kanawha, Cabell, and Putnam. Dr. Yingling said the Cabell-Huntington Health Department program has been successful and to extend the service into other parts of this county and region is a positive opportunity to impact the possible spread of infectious diseases through syringe exchange. Kathleen said the main exchange day is on Wednesday, though we do provide exchange services Monday through Friday. We are averaging about 20 to 25 patients on other days. The weekly total has stayed the same with opening exchange services up throughout the week as it was only on Wednesdays. A social work intern and pharmacy students are on site to help provide the syringe exchange services. We are also meeting with Recovery Point this week to discuss having a recovery coach here Monday through Friday, instead of just Wednesday. Providing syringe services during regular clinic hours has met the needs of our clients as well as dispersed the volume of patients throughout the week. Dr. Yingling stated the volume of needles measured in pounds is phenomenal and the integration of the academic community into what the health department services is a dissemination of a positive influence of the health department and public health in the community. Mr. Sweeney inquired on the anticipation of controversial pushback from the mobile exchange units. Dr. Kilkenny stated there has already been resistance to placement of free standing services in neighborhood. One of the advantages to being mobile is that the place is flexible. Mental health and substance abuse treatment providers and the faith-based community have voiced their willingness to allow us to provide the services at their locations. We want communities to understand and embrace what we are doing. We will be flexible and responsive to the community as we can while providing the services. Tim also informed the Board that NACCHO (National Association of City and County Health Officials) and the CDC (Center for Disease Control) is asking us to test this mobile unit so they can test the rural health syringe service model. Dr. Yingling inquired on mobile unit staffing and vetting out the liability. Two individuals will be hired for the mobile unit and our personnel may be involved based on need. Dr. Kilkenny said what the Prosecuting Attorney ruled on was global in its nature and we will only be providing services in Cabell County. This is a legitimate, valuable, and positive service most communities can't achieve. All Board members were invited to see the Harm Reduction Program.

Dr. Yingling inquired on the more than half decrease in services in Family Planning, Tuberculosis, and STD services in FY2018 compared to FY2017. Kathleen stated the decrease in family planning is partially due to the Affordable Care Act. Patients with insurance are not eligible to receive family planning services. Now that we began to bill for services, we can start seeing patients with insurance. Dr. Kilkenny said the decrease in tuberculosis is due to fewer cases of TB and contacts. There was an outbreak of tuberculosis and syphilis last year. Those numbers have remarkably declined.

Information and Technology:

No written Information and Technology report was submitted.

Allen presented an oral Information and Technology Report. Coordination continues with Office Ally to set up the billing system. Website usage is up 25-30% from last year.

Regional Epidemiology:

No report presented.

Tonya Chaney was introduced as the Regional Epidemiologist.

Health & Wellness Director/Public Information Officer (PIO):

Laura presented the Health and Wellness/PIO Report. Media impressions for November were 1,527,269 with 89.31% earned and December 1,959,685 with 86.67% earned. As part of our marketing plan we set a goal in 2015 to get 1 million media impressions a month. Media impressions are from television, radio, print, and social media. We use the media impressions as a marker on our effectiveness of public education. Earned impressions are those we do not spend any money on. Mr. Konrad asked if we track negative media impressions. Tim said yes, we use google analytics to test the message. We also look at placement of the billboards in conjunction with the message.

Prevention Coordinator Report:

Teresa presented the Prevention Coordinator Report. The Prevention Coordinator primarily focuses on tobacco prevention education, outreach, chronic disease management classes and education. Pullman Square enacted their 100% tobacco free property policy. Positive marketing signage went up at the Cabell-Huntington Health Department, YMCA, and Barboursville Park. The Cabell County schools agreed to post 40 of the positive marketing signs. A foundation for grant planning and managing was laid to help with securing money to support chronic disease and tobacco prevention. Dr. Yingling inquired on the 1% smoking rate increase. Teresa stated the overall adult rate decreased, while the adolescent rate increased. Dr. Yingling stated tobacco use is and will continue to be a significant public health issue in Cabell County that we need to continue to stay focused on. Teresa informed the Board of the dedicated Quit Line that provides free services to those individuals who want to quit tobacco. The Cabell County Clean Indoor Air policy, enacted in 2010, states smoking is not allowed within 20 feet of the door. Dr. Kilkenny stated we are continuously and closely watching the guidance that comes out regarding electronic cigarettes and vaping. There is controversy as to whether this is harmful or healthy.

Dr. Yingling suggested the Cabell-Huntington Health Department to conduct informational transfers on public health issues to the Board.

PACT/Accreditation Report:

No written PACT report was submitted.

The PACT committee is a standing committee in the health department that reviews action regarding accreditation. The committee was extremely active during the document gathering phase. We are awaiting accreditation ruling.

Casey stated there were no significant updates from the previous report. The site visit report has not been received. The site visit took place on October 3rd and 4th of 2017. We are on the agenda for the February 22nd PHAB board meeting. We do expect a decision at that time. The Board members were invited to the Regional Health Connect (RHC) meetings conducted at 8am on the last Tuesday of each month. Regional Health Connect originated in 2015 and consists of community partners and stakeholders. The group discusses health topics and has updated the Community Health Assessment (CHA). Six workgroups have been formed from prioritizing the Community Health Assessment data. The six workgroups are COPD, Mental Health, Substance Abuse, Physical Activity, Diabetes, and Tobacco Coalition. Three of the workgroups, Mental Health, Tobacco Coalition, and Substance Abuse, will be giving an annual update on Tuesday, January 31st. Dr. Yingling stated the meetings are very dynamic. Many people show up interested and invested in the topics. It is also a quick way to find out what is going on in the community.

Financial Report:

Jack presented the Financial Reports for November and December 2017.

A motion to approve all the reports presented to the Board including the November and December 2017 invoices and receipts was made by Mr. Crawford, seconded by Mrs. Rumbaugh and approved.

Administration:

Tim presented the Administration Report. Recommended changes to the Board of Health By-Laws will be submitted for approval. The WV State Harm Reduction Coalition has thirteen active sites with two new expected to become active in the next two months. The portable syringe kiosk was installed to collect syringe litter while combating the heroin problem in the community. Over four thousand pounds of medical waste was collected 2017. Changes to the board reports are to be expected as we work on standardizing the reports. Dr. Yingling questioned the Harm Reduction Coalition map only having one academic center. Tim said the map is being updated and will include Marshall University as an academic center. Mr. Sweeney inquired on the current usage of the sharps kiosk. Tim said the usage is currently minimal and the 47-quart container is being emptied once a week. Dr. Kilkenny stated syringe litter complaints were received before the Syringe Exchange Program began and are a legitimate public health complaint we want to respond to. The kiosk is only one part of the strategy to the syringe litter complaints.

Tim presented Dr. Kilkenny with a plaque of the article he was mentioned in on the front page of the NACCHO Public Health Dispatch. The article was in reference to the congressional briefing conducted in Washington D.C.

Legislative Bills

The legislative bills being watched are:

- Immunization Bill
- 332 and 333 – sought to limit the liability health departments incur as a result of syringe service programs
- HB4043 – requiring national accreditation at the local health department level in the state of WV
- SB13 – increasing the legal age to purchase tobacco to 21

Physician Director's Report:

Dr. Kilkenny presented the Physician Director's Report. There is a statewide opioid strategy to be released. In that policy, there is language about providing naloxone and syringe service programs. The statewide strategy would be the real first mention of what we are doing as a legitimate state supported program. Dr. Yingling said there is a national initiative with the acronym SAFE. Safe stands for Stop Addiction Fatality Epidemic. We have an addiction fatality epidemic in the country as well as this community and our city. The health department has taken a bold step to address that matter.

Election of Officers

A motion to elect Mr. Crawford as Chair and Mrs. Rumbaugh as Vice Chair of the Board of Health was made by Mr. Sweeney, seconded by Mr. Konrad and approved.

The meeting adjourned at 6:35 p.m.

The next regular Board meeting is scheduled for February 28, 2018 at 5:00 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Michael Kilkeny MD". The signature is fluid and cursive, with the letters "MD" written in a larger, more distinct font at the end.

Michael Kilkeny, MD, MS
Physician Director, Cabell-Huntington Health Department

Approved:

A handwritten signature in blue ink, appearing to read "J. Larry Crawford". The signature is cursive and written in a dark blue color.

J. Larry Crawford, Chairman
Cabell-Huntington Board of Health