

**CABELL-HUNTINGTON HEALTH DEPARTMENT**  
***Board of Health Regular Meeting – July 26, 2017***

**Board Members Present:**

J. Larry Crawford  
Thomas Gilpin  
Kevin Yingling, MD  
Harriette Cyrus  
Donna Rumbaugh

**Board Members Absent:**

Omayma T. Touma, MD

**Staff Members Present:**

Michael Kilkenny, MD, MS, Physician Director  
Jack Mease, Accountant  
Casey Napier, Accreditation Coordinator/Grant Writer  
Kim Lockwood, Epidemiologist  
Teresa Mills, Prevention Coordinator  
Allen Woodrum, Information Technology Manager  
Laura Johnson, Secretary  
Heather Wood, Nurse Practitioner  
Elizabeth Adkins, Health and Wellness Director/PIO  
Karen Hall-Dundas, Director of Environmental Health General Sanitation/Volunteer Coordinator  
Brian Elswick, Sanitarian

**Visitors:**

Called to order at 5:00 PM.

**Approval of Minutes:**

Dr. Yingling made a motion to approve the June 2017 Board of Health Meeting minutes. Mr. Gilpin seconded, and the motion was approved.

**Environmental Health/MRC:**

Karen Hall-Dundas presented the Environmental Health/MRC Report. The report highlights were on the mosquito program. There has only been one positive in Cabell County and that pool retested negative. There is one month of mosquito tracking and submission left; ends August 25<sup>th</sup>. Brian Maynard has been doing an excellent job in community relations while Forrest Wamsley identifies the mosquitos.

**Threat Preparedness:**

Brian Elswick presented the Threat Preparedness Report. All deliverables were uploaded on June 29<sup>th</sup>. Brian Elswick and Jessica Barton attended the NACCHO Conference. Six employees participated in a Radiological Drill in Morgantown.

**CHHD Epidemiology:**

Kim Lockwood presented the Cabell-Huntington Health Department Epidemiology Report. There were five cases of salmonella in June 2017. No connection was discovered between cases. Three

serotypes were reported; two routine, and one that Kim Lockwood had never seen. Year to date, (January through December) 70 Hepatitis B and 49 Hepatitis C cases have been reported.

**Nursing:**

There was no questions or discussion on the Nursing Report.

**Information and Technology:**

Allen Woodrum presented the Information and Technology Report.

**Regional Epidemiology:**

The Regional Epidemiology Report was presented, which included regional epidemiological trainings and meetings held in the past month, field and partner education that was completed, and disease investigation and surveillance undertaken. This included timeliness reports which are generated on a monthly basis and presented to establish timelines of communicable/infectious disease reports completed and submitted to the State and CDC.

**Health & Wellness Director/Public Information Officer (PIO):**

Elizabeth Adkins presented the Health and Wellness/PIO Report. Recruitment for AmeriCorps has begun. Eight individuals have applied and seven of those have been interviewed. A Health and Sciences Professor at Marshall University has recommended outstanding candidates.

**Regional Tobacco Prevention Coordinator Report:**

Teresa Mills presented the Regional Tobacco Prevention Report. Pullman Square and the Huntington Housing Authority has opted to become a 100% tobacco free property.

**PACT/Accreditation Report:**

Casey Napier presented the PACT/Accreditation Report. Forty percent of the staff are involved in the PHAB Accreditation Site Visit scheduled for October 3<sup>rd</sup> and 4<sup>th</sup>. The Board of Health Summit will be on September 13<sup>th</sup>. PHAB has not sent a response on pre-site visit questions or requested any additional documentation.

**Financial Report:**

Jack presented the Financial Reports for June 2017. There was a discussion on the FY2017 and FY2018 budget. A mechanism is in place to control spending.

A motion to approve the June 2017 invoices and receipts was made by Mr. Gilpin, seconded by Mr. Crawford and passed.

**Health and Safety:**

Laura Johnson presented the F2017 4<sup>th</sup> Quarter Health and Safety Report. The Safety Committee voluntarily mandates quarterly general sanitation inspections to hold the building accountable to meet the standard for the health and safety of employees and patients. Dr. Yingling commended the report as being brilliant and showing great leadership.

**Administration:**

An Administration Report was not submitted.

**Physician Director's Report:**

Dr. Kilkenny presented the Physician Director's Report. Seven staff went to the 2017 NACCHO Conference, where Kathleen Napier presented a poster session and Dr. Kilkenny presented on Hepatitis C. The NACCHO Conference will continue to be used as a staff development tool. Mr. Gilpin asked about progress in the drug epidemic as a nation. Harm Reduction is expanding nationwide. This is a

long-term problem, that Huntington has a plan to address. Dr. Yingling said in regard to addiction, the University, Medical and Pharmacy schools, health entities, and local, county, and state government is actively working on this matter. There are enormous numbers of grants and other financial opportunities to address the drug epidemic. This is a long term chronic disease crisis.

Mr. Crawford made a motion to adjourn. The June 2017 Board of Health meeting adjourned at 5:50 p.m.

The next regular Board meeting is scheduled for September 27, 2017 at 5:00 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Michael Kilkeny". The signature is fluid and cursive, with a long horizontal stroke at the end.

Michael Kilkeny, MD, MS  
Physician Director, Cabell-Huntington Health Department

Approved:

A handwritten signature in blue ink, appearing to read "Harriette Cyrus". The signature is cursive and somewhat stylized.

Harriette Cyrus, Chairman  
Cabell-Huntington Board of Health