

CABELL-HUNTINGTON HEALTH DEPARTMENT
Board of Health Regular Meeting –February 22, 2017

Board Members Present:

Harriette Cyrus
Thomas Gilpin
Kevin Yingling, MD
Donna Rumbaugh

Board Members Absent:

J. Larry Crawford
Omayma T. Touma, MD

Staff Members Present:

Michael Kilkenny, MD, MS, Physician Director
Tim Hazelett, Administrator
Jack Mease, Accountant
Elizabeth Adkins, Health & Wellness, PIO
Casey Napier, Accreditation Coordinator/Grant Writer
Kathleen Napier, Nursing Director
Laura Johnson, Secretary
Kim Lockwood, Epidemiologist
Teresa Mills, Regional Tobacco Coalition Coordinator
Karen Hall-Dundas, Sanitarian Supervisor
Grace Kalmus, PHAP
Brian Elswick, Sanitarian

Visitors:

Called to order at 5:02 PM.

Approval of Minutes:

Mr. Gilpin made a motion to approve the January 2017 Board of Health Meeting minutes. Mrs. Rumbaugh seconded, and the motion was approved.

General Environmental Health/MRC:

Karen presented the General Environmental Health/MRC Report.

Environmental Health/Threat Preparedness:

Karen presented the Environmental Health/Threat Preparedness Report. Complaints have been filed against the Barboursville Public Service District.

Mosquito Ordinance:

No opinion has been received from the Prosecuting Attorney's Office. The process to pass an ordinance was discussed. This is a class 1 Legal Ad and requires a public forum for comment.

The regulation is intended to add more enforcement power to our current policy and inspection. We are concerned about Zika as a threat. We are monitoring mosquitos and do have a secondary vector in the community. It is prudent given the severe effect of Zika on the pregnant women's infants. In the first trimester, 6% with microcephaly and 11% with radiologic findings of central nervous system

injury. There have not been any cases in Cabell County, but we have tested women who have traveled who are or became pregnant after travel. Mr. Gilpin mad a motion to accept the proposed regulation for study, formally request the Prosecutor Attorney to present his findings during the March 2017 Board of Health Meeting, and bring it back for final form and send it out for public comment. Dr. Yingling seconded the motion, and the motion was accepted. Dr. Kilkenny will send the Prosecuting Attorney a letter stating the Board of Health requests his presence at the March 2017 Board Meeting to present a formal opinion on the regulation.

Threat Preparedness:

Brian presented the Threat Preparedness Report. The change in the mass prophylaxis protocol for Anthrax exposure was discussed. DIDE changed the protocol from 10 to 60 days to better dispense the medication. Kathleen will research and report back to the Board.

CHHD Epidemiology:

Kim presented the Cabell-Huntington Health Department Epidemiology Report. The Quarterly Report, syphilis, gonorrhea, and chlamydia numbers are based on what is diagnosed at the Cabell-Huntington Health Department. Each sexually transmitted disease gets its own case investigations. Hepatitis C are reported to the State, but only acute cases get follow up. Follow up is required for all Hepatitis B cases. By housing the State Epidemiologist, we get the benefit in addressing issues related to Hepatitis C and transmission among the IV drug user population. We do keep a very close watch on those rates. The State DIS, Disease Investigation Specialist, will be housed here to address the large amount of syphilis in the community. Dr. Yingling asked the Cabell-Huntington Health Department to continue to strive to identify a way to improve public health around the identification countermark. Dr. Kilkenny said starting with the additional disease intelligence we will receive, part of our strategic plan will be to offer and develop new techniques for protecting the public health with that information. Improved response to Cabell County's issues will be achieved through this process. We currently provide education and our services.

Nursing:

Kathleen presented the Nursing report. Family Planning numbers have decreased due to the increase in insurance. The number of T-Spots has increased due to active cases and being an immigration provider. Kathleen will verify the T-Spot and HIV numbers and report any findings at the March Board Meeting.

2016 Family Planning Program Guidelines:

Dr. Yingling made a motion to adopt the 2016 Family Planning Program Guidelines. Mr. Gilpin seconded and the motion was passed.

Information and Technology:

The Board reviewed the Information and Technology Report.

Regional Epidemiology:

The Board reviewed the Regional Epidemiology Report, which included regional epidemiological trainings and meetings held in the past month, field and partner education that was completed, and disease investigation and surveillance undertaken. This included timeliness reports which are generated on a monthly basis and presented to establish timelines of communicable/infectious disease reports completed and submitted to the State and CDC.

Health & Wellness Director/Public Information Officer (PIO):

Elizabeth presented the Health and Wellness/PIO Report. The Public Health Associate Program is a 2 year position. We applied for an additional PHAP to begin in October 2017. Grant feedback varies by agency, but we generally can obtain feedback through request.

Regional Tobacco Prevention Coordinator Report:

Teresa presented the Regional Tobacco Prevention Report. Dr. Yingling asked about any Legislation that may undermine any positive initiative in this area. We are monitoring. Elizabeth and Teresa have been working on informational outreach with the Tobacco Bill. Senate Bill 52 and House Bill 2095 could affect local control by boards of health. The American Lung Cancer Society has released an alert for advocates to voice their concerns. Mr. Gilpin inquired on the tobacco component in the increase in continuous education for students K-12 on drug use dangers. There is a very strong tobacco component. Middle and high schools have RAZE chapters, which are youth lead and driven and peer to peer mentoring of tobacco education. As a recipient of the United Way Impact Grant, we now have a contract employee to work on impacting 4th and 5th graders.

PACT/Accreditation Report:

Casey presented the PACT/Accreditation Report. PHAB has identified our Site Visit Team. No date has been set for the site visit. We resubmitted documentation on January 17th. We will hire an outside source to conduct the mock site visit.

Financial Report:

Jack presented the Financial Reports for January 2017. A motion to approve the receipts and expenditures for January 2017 was made by Mr. Gilpin, seconded by Mrs. Rumbaugh and passed.

Administration:

Tim presented the Administration Report. Special thanks to Dr. Yingling and Dr. Kilkenny for speaking at the West Virginia Association of Local Health Departments. The impact has been tremendous in a statewide perspective. There are now 6 Harm Reduction Programs throughout the state. We have trained 8 health departments here. Forty six of forty nine health departments attended the West Virginia Association of Local Health Departments meeting. Tim coordinated the meeting and Allen managed the IT.

Legislative Bill Tracking:

The Legislative Bill Tracking document is as of Friday. As changes are made, Tim will update the document and distribute to the Board. 20 to 25 bills will be added to the document tomorrow. We will be attending the Legislative Public Health Day on March 1st.

Board of Health By-Laws:

Three amendments to the Board of Health By-Laws were recommended by the Cabell-Huntington Health Department.

1. Page 1 Section 5 Oath of Office –The Oath may be administered by the Huntington City Clerk, judge, **notary republic or other means established by the office of the West Virginia Secretary of State.**
2. Page 4 Powers and Authority – change Chapter 16, Article 2, Section 10 of West Virginia Code to **Section 11**
3. Page 5 Section 3 Duties of Officers, Chairperson – sign all official documents as required by the Code of West Virginia, **sign, along with the Physician Director and Sheriff of Cabell County, all checks written by the Cabell-Huntington Health Department;** and serve as the official spokesman of the Board.

Dr. Yingling made a motion to adopt the recommended changes to the Board of Health By-Laws. Mrs. Rumbaugh seconded the motion and the changes were accepted and approved.

Physician Director's Report:

Dr. Kilkenny presented the Physician Director's Report. On February 10th, the State Bureau for Public Health released the Overdose Outbreak Report. This report was the result of the epidemiological investigation of the August 2016 overdose event. This was the first epidemiological investigation on an event like this. Other cities are investigating other events like this in different ways. At some point, all the differences will merge together into an actual strategy by which communities can address events like this. The report has very strong descriptions. By breaking it down by strict criteria, we can help establish a national case definition and learn what really occurred. Among the findings we found that you are very likely to survive if the patient is treated by EMS. Evidence uncovered can be used to initiate programs to slow or close the revolving door and make recommendations in using Naloxone in events like this.

Mr. Gilpin made a motion to accept and approve the department reports provided in writing to us before this meeting, reviewed and amplified by the staff at this meeting and set forth in the agenda for the meeting. Mrs. Rumbaugh seconded the motion and all department reports were approved.

Executive Session

The Board adjourned to executive session at 6:05pm.

The Board called regular session back to order at 6:28pm.

There was no action taken in the executive session.

Mr. Gilpin motioned to adjourn. The meeting adjourned at 6:29p.m.

The next regular Board meeting is scheduled for March 22, 2017 at 5:00 p.m.

Respectfully submitted,

Michael Kilkenny, MD, MS
Physician Director, Cabell-Huntington Health Department

Approved:

Harriette Cyrus
Cabell-Huntington Board of Health

CABELL-HUNTINGTON HEALTH DEPARTMENT
Board of Health Executive Meeting –February 22, 2017

Board Members Present:

Harriette Cyrus
Thomas Gilpin
Donna Rumbaugh
Kevin Yingling, MD

Board Members Absent:

J. Larry Crawford
Omayma T. Touma, MD

The Executive Session was called to order at 6:05pm.

Executive Session ended at 6:28pm and the Board reconvened into regular session at that time.

Respectfully submitted,

Michael Kilkenny, MD, MS
Physician Director, Cabell-Huntington Health Department

Approved:

Harriette Cyrus
Cabell-Huntington Board of Health