

**CABELL-HUNTINGTON HEALTH DEPARTMENT**  
*Board of Health Regular Meeting –January 25, 2017*

**Board Members Present:**

J. Larry Crawford  
Thomas Gilpin  
Omayma T. Touma, MD  
Harriette Cyrus  
Donna Rumbaugh

**Board Members Absent:**

Kevin Yingling, MD

**Staff Members Present:**

Michael Kilkenny, MD, MS, Physician Director  
Tim Hazelett, Administrator  
Jack Mease, Accountant  
Elizabeth Adkins, Health & Wellness, PIO  
Casey Napier, Accreditation Coordinator/Grant Writer  
Kathleen Napier, Nursing Director  
Laura Johnson, Secretary  
Teresa Mills, Regional Tobacco Coalition Coordinator  
Allen Woodrum, Information Technology Manager  
Karen Hall-Dundas, Sanitarian Supervisor  
Brian Elswick, Sanitarian  
Heather Wood, Nurse Practitioner  
Sally Johnson, Nurse  
Debbie Ellison, Regional Epidemiologist  
Chris Edwards, Nurse  
Jenny Erwin, Nurse  
Deb Koester  
Grace Kalmus, PHAP

**Visitors:**

Rebecca Bragg, Marshall University Intern  
CK Babcock, Marshall University School of Pharmacy  
Rex Thaxton  
Diana Thaxton  
Billy Thaxton, Recovery Coach  
Matt Boggs, Recovery Point

Called to order at 5:00 PM.

**Election of Officers:**

Mr. Gilpin nominated Harriette Cyrus for Board of Health Chairman. Dr. Touma seconded the nomination. Harriette Cyrus was voted in as Chairman of the Board of Health.  
Mrs. Cyrus nominated Thomas Gilpin for Vice Chairman. Mr. Crawford seconded the nomination and Thomas Gilpin was voted in as Vice Chairman of the Board of Health.

**Special Award:**

Billy Thaxton was presented with a plaque showcasing the Herald Dispatch article of the work he does as a Recovery Coach. An exact replica of the plaque will be placed on the second floor hallway wall.

**Approval of Minutes:**

Dr. Touma made a motion to approve the November 2016 Board of Health Meeting minutes. Mr. Crawford seconded the motion and the November 2016 Board of Health Minutes were approved.

**Environmental Health:**

Karen presented the Environmental Health Report. The increase in public water complaints is due to water line breaks.

**Threat Preparedness:**

Brian presented the Threat Preparedness Report.

**CHHD Epidemiology:**

Debbie presented the Cabell-Huntington Health Department Epidemiology Report. .

**Regional Epidemiology:**

Debbie presented the Regional Epidemiology Report, which included regional epidemiological trainings and meetings held in the past month, field and partner education that was completed, and disease investigation and surveillance undertaken. This included timeliness reports which are generated on a monthly basis and presented to establish timelines of communicable/infectious disease reports completed and submitted to the State and CDC. Graphs illustrating the end of year numbers and 5 year trends were included in the Regional Epidemiology Report.

**Nursing:**

Kathleen presented the Nursing report.

**Information and Technology:**

Allen presented the Information and Technology Report.

**Health & Wellness Director/Public Information Officer (PIO):**

Elizabeth presented the Health and Wellness/PIO Report.

**Regional Tobacco Prevention Coordinator Report:**

Teresa presented the Regional Tobacco Prevention Report. In the upcoming Legislative session, action on clean indoor air and challenging the authority of local boards is anticipated.

**PACT/Accreditation Report:**

Casey presented the PACT/Accreditation Report.

**Financial Report:**

Jack presented the Financial Reports for November and December 2016. A motion to approve the invoices for November and December 2016 was made by Mr. Gilpin, seconded by Dr. Touma and passed.

**Administration:**

Tim presented the Administration Report. Matching funds for the \$150,000 Appalachian Regional Grant has been secured with the State Bureau Mental Health and Health Facility. An anonymous donor gave us \$20,000 to purchase syringes and items we are restricted from purchasing with tax money. An

application for a \$90,000 Benedum Grant has been submitted to share with the Kanawha Charleston Health Department to create a Regional Harm Reduction organization.

Domain 12 binders will be distributed to the Board of Health members to assist them in preparing for the one hour meeting during the PHAB Site Visit. The Cabell-Huntington Health Department is currently in the Completeness Review process on the PHAB Site Visit Timeline. Dr. Touma requested a Kanawha Charleston Health Department administrator or board member to share their accreditation experience with the board.

**Physician Director's Report:**

Dr. Kilkenny presented the Physician Director's Report. The Board was invited to attend the Legislative Roundtable at 11:45am Thursday, January 26<sup>th</sup>. **Proposed New Legislation/Law:** The 'Pop Tax'. It is anticipated a 1 cent per ounce tax on sugary soft drinks in West Virginia will be proposed during the upcoming Legislative Session. This tax will be an addition to the existing tax that is applied only to the West Virginia University School of Medicine. Dr. Kilkenny asked for the Board's opinion and guidance on Cabell-Huntington Health Department supporting the proposed Pop Tax when it is introduced. He informed the Board that taxing sugary drinks would result in the decreased consumption of sugary drinks, and decrease unnecessary calories, and hopefully decline in obesity rates and other associated health risks. Mr. Crawford made a motion to support taxing sugary drinks for its potential public health benefit. Dr. Touma seconded the motion which was approved. There was no further discussion. The Cabell-Huntington Health Department will support a tax on sugary drinks during the upcoming legislative session. The Board inquired if there would be earmarking of funds generated by the tax for health departments. Dr. Kilkenny was not able to confirm this at the current time. The Board was also informed that Kelli Caseman will be presenting the Pop Tax and the A Few Cents Makes Sense campaign at 8am on January 31<sup>st</sup> during the Regional Health Connect meeting. 2016 overdose data will also be presented by the Mayor's Office of Drug Control Policy during the January Regional Health Connect meeting.

**Executive Session**

The Board adjourned to executive session at 5:39pm.

The Board called regular session back to order at 6:18pm.

There was no action taken in the executive session.

Mr. Gilpin made a motion to accept and approve the department reports provided in writing to us before this meeting, reviewed and amplified by the staff at this meeting and set forth in the agenda for the meeting. Mr. Crawford seconded the motion, and it was passed.

The meeting adjourned at 6:19p.m.

The next regular Board meeting is scheduled for February 22, 2017 at 5:00 p.m.

Respectfully submitted,

Michael Kilkenny, MD, MS  
Physician Director, Cabell-Huntington Health Department

Approved:

Harriette Cyrus, Chairman  
Cabell-Huntington Board of Health