

**CABELL-HUNTINGTON HEALTH DEPARTMENT**  
*Board of Health Regular Meeting –October 28, 2015*

**Board Members Present:**

J. Larry Crawford  
Harriette Cyrus  
Thomas Gilpin  
Donna Rumbaugh  
Omayma T. Touma, MD  
Kevin Yingling, MD

**Board Members Absent:**

**Staff Members Present:**

Michael Kilkenny, MD, MS, Physician Director  
Tim Hazelett, Administrator  
Jack Mease, Accountant  
Elizabeth Ayers, Health & Wellness, PIO  
Casey Napier, Accreditation Coordinator/Grant Writer  
Rodney Melton, Sanitarian Supervisor  
Teresa Mills, Regional Tobacco Coalition Coordinator  
Karen Hall-Dundas, Sanitarian Supervisor  
Kathleen Napier, Nursing Director  
Laura Johnson  
Chris Edwards, RN  
Jenny Erwin, RN  
Bryan Maynard

**Non Staff Members Present:**

Imisha Gurung, AmeriCorps

Called to order at 5:00 PM.

**Approval of Minutes:**

Mr. Crawford made a motion to approve the September Board of Health Meeting Minutes, Ms. Cyrus seconded, and the motion was approved.

**Environmental Health/Threat Preparedness:**

Karen and Rodney presented the Environmental Health and Threat Preparedness report. Mr. Gilpin asked about the status of the subdivision being turned over to Salt Rock Public Services. Karen said we are working on the situation in collaboration with Salt Rock. The pumps for the holding tanks have been pulled. We will continue to work with Salt Rock Public Services on this situation.

**IT:**

Dr. Kilkenny said the job position for an Information Technology Manager 1 has been posted and the interview process will start soon.

### **Nursing:**

Kathleen presented the Nursing Report. Dr. Yingling asked about the TSpot numbers. Kathleen said the numbers are down due to the number of contact investigations being down. Dr. Yingling asked why we do Mumps and Rubella Titers. Kathleen said schools, immigration, and hospital employees are required to have them. Kathleen will look into the reason of why test for Measles, Mumps, and Rubella versus testing only for Measles. Dr. Yingling suggested the Community Outreach numbers should reflect how many services we provided at each facility, along with how many times we went. Ms. Cyrus said the data could be used for material in grants. Dr. Kilkenny said it would be a very good way for us to measure our effectiveness of presence and we will institute a breakout.

### **Epidemiology:**

Dr. Yingling asked what is the benefit of documenting the number of days from laboratory report to entry in the form. Dr. Kilkenny said it is a measurement of the effectiveness of the organization. It helps us to look at how outbreaks are being or could be responded to and helps identify any delays, as well as identify the where and why of the delay. Dr. Yingling asked about the two cases of cryptosporidiosis in Cabell County. Stan said the cases involved people traveling from another area. There are no known homebased cases.

### **Health & Wellness Director/Public Information Officer (PIO):**

Elizabeth presented the Health and Wellness report. Highlights included training 8 individuals in Chronic Disease Self-Management Classes and 7 individuals in Diabetes Self-Management Classes, who can now teach these classes. 3 AmeriCorps were on-boarded in September. Two are full time and will complete 1700 hours by August 2016, one in Chronic Disease and one in the Clinic. We have one part time AmeriCorps who will work in Disaster Services and complete 450 hours. September media impressions were over 4 million, with 96% earned. Dr. Yingling suggested defining the AmeriCorps outcomes and accomplishments. Elizabeth will include the outcomes and accomplishments in the AmeriCorps section. Dr. Yingling challenges us to be mindful of how to sustain our programs in the event current funding options are unavailable. Mr. Gilpin asked about a timeline on the grants. Elizabeth said the times vary per foundation. Mr. Gilpin asked if the whole amount of the Robert Wood Johnson Foundation goes to the Health Department or if it's divided up with other participants. Dr. Kilkenny said grant money would be divided up. The grant would be administered through the health department and used to set up a data repository in the health department.

### **Regional Tobacco Prevention Coordinator Report:**

Teresa presented the Regional Tobacco Prevention Coordinator Report. There were several cessation classes at Marshall, though there were no attendees. The Logan County Health Department has decided to update their current Clean Indoor Air Regulation to include e-cigarettes. Teresa spent many hours preparing logistics for the barn projects in Mason and Wayne County and will include pictures in the November report. Dr. Yingling asked what we could do to be more proactive about smoke free campuses. Teresa said we can suggest the Coalition to pursue to present the city a suggestion to make sidewalks a smoke free property. Dr. Yingling recommended that someone gather information on a policy statement made about raising the legal age of smoking to 21 and bring it to the Board. Teresa said based upon a conference call with the Tobacco Free WV, their whole agenda is to help boards of health keep local control at the local level. This year legislatively there will be an attack on clean indoor air. They are going to want to take local control away from Boards of Health and make it state wide regulation. Dr. Yingling said the primary focus is local control. Dr. Kilkenny said we will take the recommendation as a negotiating tactic into our discussions on smoking.

### **PACT/Accreditation Report:**

Rodney presented the PACT/Accreditation report. The Regional Health Connect came up with 6 priority issues to address. Goals and objectives on approaching and addressing the situations in the