

**CABELL-HUNTINGTON HEALTH DEPARTMENT**  
*Board of Health Regular Meeting –March 25, 2015*

**Board Members Present:**

J. Larry Crawford  
Harriette Cyrus  
Thomas Gilpin, Atty.  
Donna Rumbaugh  
Kevin Yingling, MD

**Board Members Absent:**

Omayma T. Touma, MD

**Staff Members Present:**

Tim Hazelett, Administrator	Jack Mease, Accountant
Kathleen Napier, Nurse Director, Clinic	Elizabeth Ayers, Health & Wellness, PIO
Casey Napier, Accreditation Coordinator/Grant Writer	Debbie Ellison, Regional EPI
Karen Hall-Dundas, Sanitarian Supervisor	
Teresa Mills, Regional Tobacco Prevention Coordinator	
Mike Stacy    Bryan Maynard    Randall Scarberry	Laura Johnson    Myra Cheek
Jenny Erwin    Heather Wood    Chris Edwards	Jesse Boner    Kay Dick
Deb Koester, Executive Director of WV Local Health, Inc.	
Kevin McCann, M.D., Local Health Officer for Wayne County Health Department and Acting Local Health Officer for Cabell-Huntington Health Department (CHHD)	

**Non-staff Members Present:**

Jim Johnson, Head of the Mayor’s Drug Force Program	Joseph Ciccarelli, Police Chief,
Jan Rader, RN, Drug Force member, Firefighter	Scott Lemley, Police Dept.
Kenzie Baker, intern    Paris Johnson	Phil Parlock    Molly Forrest
Matt Boggs, Healing Place    Linda Bishop, Her Place	Sally Johnson, Her Place
Margaret Van Zandt, Her Place	Lynn Ormiston, CCSAP
Maryann Hijati    Kate Lambert	Allison Worth    Dr. Rohrbach

Called to order at 5:00 PM.

Mr. Gilpin presented a certificate to each member of the Core Values team and thanked them for all their hard work in getting the core values finalized. Mike Stacy gave a brief summary on how the core values were determined and read them to the Board.

**Audit:**

Tim Loper, Audit Manager for Balestra, Harr & Scherer CPAs Inc. gave a report on the results of our recent audit. He commended Jack and Tim for getting the finances straightened out from the problems that were encountered at last year’s audit. He advised a sampling of documents were pulled, and no problems were found. No control issues, non-compliances or financial deficiencies were found.

### **Approval of Minutes:**

A motion to approve the minutes for the February, 2015 board meeting was made by Ms. Cyrus, seconded by Dr. Yingling and passed.

### **Office of Drug Control Policy:**

Jim Johnson, Jan Rader, Chief Ciccarelli and Scott Lemley presented a slide show on the substance abuse problem in our area, which is on a dramatic rise. This leads to an increase of Hepatitis B & C, which can have a lifetime cost of between \$65,000 and \$500,000. West Virginia has the 2<sup>nd</sup> highest incidence of Hepatitis C in the United States, and we are 1<sup>st</sup> in Hepatitis B cases. We also have one of the highest infant mortality rates in the country. Hepatitis B rates nationally are on a slight decline, but West Virginia rates keep increasing.

The Mayor's office is instituting a Harm Reduction Program (HRP), hopefully modeling a successful syringe exchange program (SEP) in Portsmouth, Ohio, which cut Hepatitis cases by 50% in their 1<sup>st</sup> year.

Scott spoke about how overdose cases have increased from an average of 100-130 per year for the years of 2007-2010, to 272 in 2014. As of 3/25/15 there have been 164 overdoses and 20 deaths, estimated to reach 700 overdoses in 2015 if this trend continues, at a cost of \$680,000-\$748,000.

Dr. Rohrbach said the real cost from our drug problem is what it is doing in our communities and state. He said he thinks a grant to help the HRP will be forthcoming from the governor's office. He said the drug problem is a disease just as bad as any communicable disease that is ravaging our region, and the social cost is tremendous.

Chief Ciccarelli said the rate of overdose deaths in our area is 5 times the national rate. If we are going to move forward as a region, we have got to get a handle on this problem, and the HRP is a good place to start.

Mr. Gilpin asked where our program stands – Tim said we have visited Portsmouth and observed how their SEP is handled. He said we are working on obtaining funding, and expects monies to be available July 1, 2015. Tim said we are asking the Board for their approval to move forward with this program.

Dr. Yingling said the health department should be the institution to help make this program workable, but it will be an inter-disciplinary endeavor.

A motion to approve the Cabell-Huntington Health Department moving forward on the Harm Reduction Program/Syringe Exchange Program and seeking funding to do so was made by Dr. Yingling, seconded by Ms. Cyrus and passed.

### **Environmental Health/Threat Preparedness:**

Tim said the Castle Gate owner has been taken to federal court. Dr. Yingling asked if this is a public health issue that the Board needs to become involved in. Jesse advised Keith Lee, one of our sanitarians, is staying on top of this issue. Tim said at present the Department of Environmental Protection (DEP) is in charge of this problem.

### **Nursing:**

Kathleen reported that an Ebola patient was in our area briefly, but is now in Pittsburgh. He is being monitored by CDC. Dr. Yingling asked if we bill for Plevnar and Zostovax. Kathleen said no, but we can give them a form to send in to their insurance carrier to see if they can get reimbursed.

**IT:**

Jesse said she will do a google analytical dashboard for the next Board meeting.

**Epidemiology:**

Debbie said last month was a little unique; there were a couple outbreaks, but the graphs have shown great improvement.

**Health & Wellness Director/Public Information Officer (PIO):**

Elizabeth gave an update on the Americorp grant; 5 volunteers have been requested. They will focus on 2 areas: healthy futures and disaster services. Three of the volunteers would be working with Elizabeth and others on setting up diabetes and chronic disease prevention classes. One other volunteer would be working with our MRC (Medical Reserve Corps) coordinator, and the last one would work with our clinic staff to provide education at different venues throughout the county. There will be a cost for this program, anywhere from \$6,000 to \$18,750. The lower cost would be if these people already have insurance, and the high end would be if they have no insurance and would like to be covered by our insurance. The Mid-Ohio Valley Health Department will manage this grant, all we would be doing is supervising the people. She asked for Board approval to pursue this program.

A motion to accept the Americorp grant if it is approved, with the cost going into the 2016 budget, was made by Dr. Yingling, seconded by Mr. Crawford and passed.

**Regional Tobacco Prevention Coordinator Report:**

Teresa gave an update on legislations that passed/failed. She said the Clean Indoor Air Regulation will be brought back up during the next legislative session.

Ms. Rumbaugh asked about the raw milk bill; can we put out a public service announcement advising of the dangers of using this raw milk? She feels this needs addressed before the next legislative session. Dr. Yingling asked if the Board is obliged by regulation to take any type of action on issues like this? Tim said no, we just need to stay on top of pending issues, which we did this session. Tim said the Local Health Association will discuss this with health departments at next week's meeting.

**Accreditation Process Update:**

Deb reported that we have tremendous momentum going in the accreditation process. There are 3 prerequisites that the Public Health Accreditation Board (PHAB) requires prior to applying for accreditation: Strategic Plan, Community Health Assessment (CHA) and Community Health Improvement Plan (CHIP). Tim asked the Board to approve the Strategic Plan.

A motion to approve the Cabell-Huntington Health Department Strategic Plan was made by Ms. Cyrus, seconded by Dr. Yingling and passed.

**Financial Report:**

Jack reported the new generator has been paid for and is working as expected. He said February was a big month for P Card purchases, so we will get a nice rebate for that. Revenues are still low due to the hold up of payments from Oasis, and expenses were large due to the generator purchase. Expenses are on budget for the year.

**Approval of Expenditures/Financial Report:**

A motion to approve the invoices for February, 2015 was made by Mr. Crawford, seconded by Dr. Yingling and passed.

**Administration – Tim Hazelett:**

Tim advised we are in discussions with an outside consultant to look at our organizational culture. Hopefully he can give us advice on moving forward.

Mr. Gilpin asked if any Board members wanted to attend the Board of Health Governance Training at Stonewall Resort. No one volunteered, so he said he would go if he was not in trial.

Phil Parlock asked to address the Board. Mr. Gilpin advised that normally someone who wishes to speak at a Board meeting must be put on the Agenda, but if he wished to make a brief statement, he would be allowed to do so. Mr. Parlock said he appreciated the non-smoking regulation, but he feels parks should be included in that. He also asked them to consider a distance ordinance in the exotic dancer establishments.

Dr. Yingling asked if we have a Memorandum of Understanding (MOU) with the Marshall University School of Business. He was advised that yes, we are working on that. Tim advised he has met the Director of Stakeholder Engagement at MU.

Mr. Gilpin told the Board that the Budget will be the focus of next month's meeting. Mr. Gilpin said as much information that can be sent to them regarding this before the meeting would be helpful.

The meeting was adjourned at 6:50 p.m.

The next regular Board meeting is scheduled for April 22, 2015 at 5:00 p.m.

Respectfully submitted,

Tim Hazelett, Administrator

Approved:

Thomas H. Gilpin, Chairman  
Cabell-Huntington Board of Health